

# **Rules of Newport Pagnell Bowling Club**

## **(“Club Rules”)**

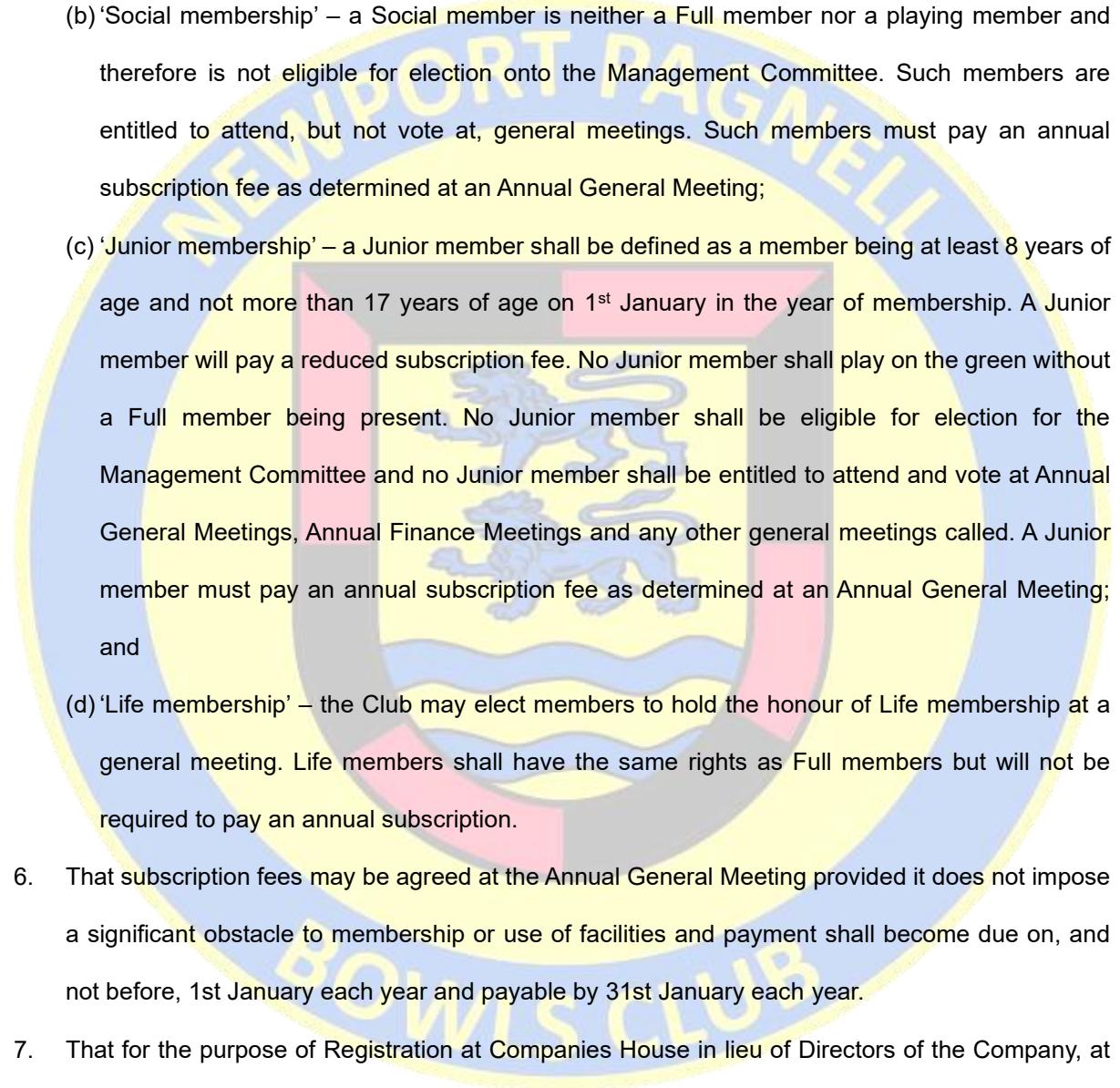
Adopted on 29<sup>th</sup> August 2008. Amended 16<sup>th</sup> March 2013, 25<sup>th</sup> April 2018, 25<sup>th</sup> November 2019, 19<sup>th</sup> November 2022, 26<sup>th</sup> May 2024, 6<sup>th</sup> November 2024 and 16<sup>th</sup> February 2026.

1. That the Club shall be called “The Newport Pagnell Bowling Club” and its address shall be Castle Meadow, Tickford Street, Newport Pagnell, Bucks.
2. That the Club shall be established for the game of Bowls in accordance with the Memorandum of Association.
3. That the game shall be played according to the Laws of Bowls England.
4. That the Club shall be governed by a Management Committee comprising of the President, Secretary, Assistant Secretary, Treasurer, Club Captain, Club Vice-Captain, Bar Manager, Head Greenkeeper, Facilities Manager and Administration & Finance Officer. The Management Committee shall be elected at the Annual General Meeting. The Management Committee shall retire annually and be eligible for re-election. Six members of the Management Committee shall be the elective committee responsible for the purchase and sale of all stocks of intoxicating liquor.
5. That an invitation to rejoin NPBC, together with a personal details request, will be sent to all existing members on 2nd January each year, and fees agreed at the latest AGM must be paid by 31st January each year. Forms need to be returned, even if blank, to acknowledge receipt and continued membership.

The fees will comprise, as appropriate to each class of membership, an annual subscription to the Club (see details below) and an Affiliation Fee levied by Buckinghamshire Bowls Association (BBA), split between itself and Bowls England. All members\* registered with the BBA in any year shall pay to NPBC an amount of money equal to the Affiliation Fee specified by the BBA.

(\*typically Full, Junior and playing Life members)

There shall be different classes of membership consisting of:



(a) 'Full membership' - a Full member must pay an annual subscription fee as determined at an Annual General Meeting. A Full member in full-time education will be required to pay a reduced subscription fee (equal to that of a Junior member). A Full member shall be entitled to be elected to be a member of the Management Committee, and shall be entitled to attend and vote at general meetings;

(b) 'Social membership' – a Social member is neither a Full member nor a playing member and therefore is not eligible for election onto the Management Committee. Such members are entitled to attend, but not vote at, general meetings. Such members must pay an annual subscription fee as determined at an Annual General Meeting;

(c) 'Junior membership' – a Junior member shall be defined as a member being at least 8 years of age and not more than 17 years of age on 1<sup>st</sup> January in the year of membership. A Junior member will pay a reduced subscription fee. No Junior member shall play on the green without a Full member being present. No Junior member shall be eligible for election for the Management Committee and no Junior member shall be entitled to attend and vote at Annual General Meetings, Annual Finance Meetings and any other general meetings called. A Junior member must pay an annual subscription fee as determined at an Annual General Meeting; and

(d) 'Life membership' – the Club may elect members to hold the honour of Life membership at a general meeting. Life members shall have the same rights as Full members but will not be required to pay an annual subscription.

6. That subscription fees may be agreed at the Annual General Meeting provided it does not impose a significant obstacle to membership or use of facilities and payment shall become due on, and not before, 1st January each year and payable by 31st January each year.
7. That for the purpose of Registration at Companies House in lieu of Directors of the Company, at the Annual General Meeting members will appoint 1 or 2 Directors from the postholders of President, Secretary or Treasurer.
8. That an Annual General Meeting shall be held, after due notice, before November 30th each year at which meeting the proceedings shall be governed by the Articles of Association. Any member who wishes to raise any relevant matter of business at this meeting shall give due notice in writing

to the Secretary prior to the date of the meeting. No other business than that stated on the agenda or notified in writing shall be discussed.

9. That an Annual Finance Meeting shall be held, after due notice, before April 30th each year at which meeting the proceedings shall be governed by the Articles of Association. Any member who wishes to raise any relevant matter of business at this meeting shall give due notice in writing to the Secretary prior to the date of the meeting. No other business than that stated on the agenda or notified in writing shall be discussed.
10. That all members shall have access to a copy of the Club's annual Financial Statement.
11. That the Management Committee or any Full member with the support of seven other Full members may require a general meeting to be called by giving notice to the Secretary in writing at least twenty-one clear days before any such meeting.
12. That the green shall be open for play at all times during the season subject to the reasonable discretion of the Management Committee who may decide which rinks shall be used on any particular day. Members using the green shall at all times be appropriately dressed and shall wear flat soled shoes or slips.
13. That the Management Committee shall have discretion to elect match players of visiting teams as honorary members of the Club for the day of the match, providing their names are submitted and approved forty-eight hours prior to the match, or such players are members of other qualifying clubs as detailed in the Licensing Act 2003.
14. (i) Non-resident visitors may be admitted as temporary members of the Club upon payment of a "Green Fee" per session.  
(ii) Resident visitors may be admitted as temporary members for up to three sessions in any one season.  
(iii) Neither Resident or Non-resident visitors shall have any voting rights.  
(iv) All visitors shall be duly recorded in a visitor's book provided.
15. That the Management Committee shall have discretion to allow a member to use Club facilities for a private function, so long as at least one Full, Life or Social member is present at all times. Consideration for the Club's games timetable must always take precedence when booking requests are made. The Management Committee and the member hiring the Clubhouse will be

responsible for ensuring compliance with the Club's licensing requirements under the Licensing Act.

16. That the permitted hours for the sale of intoxicating liquor shall be determined by the Management Committee within the hours permitted by the Club's Licensing Authority.

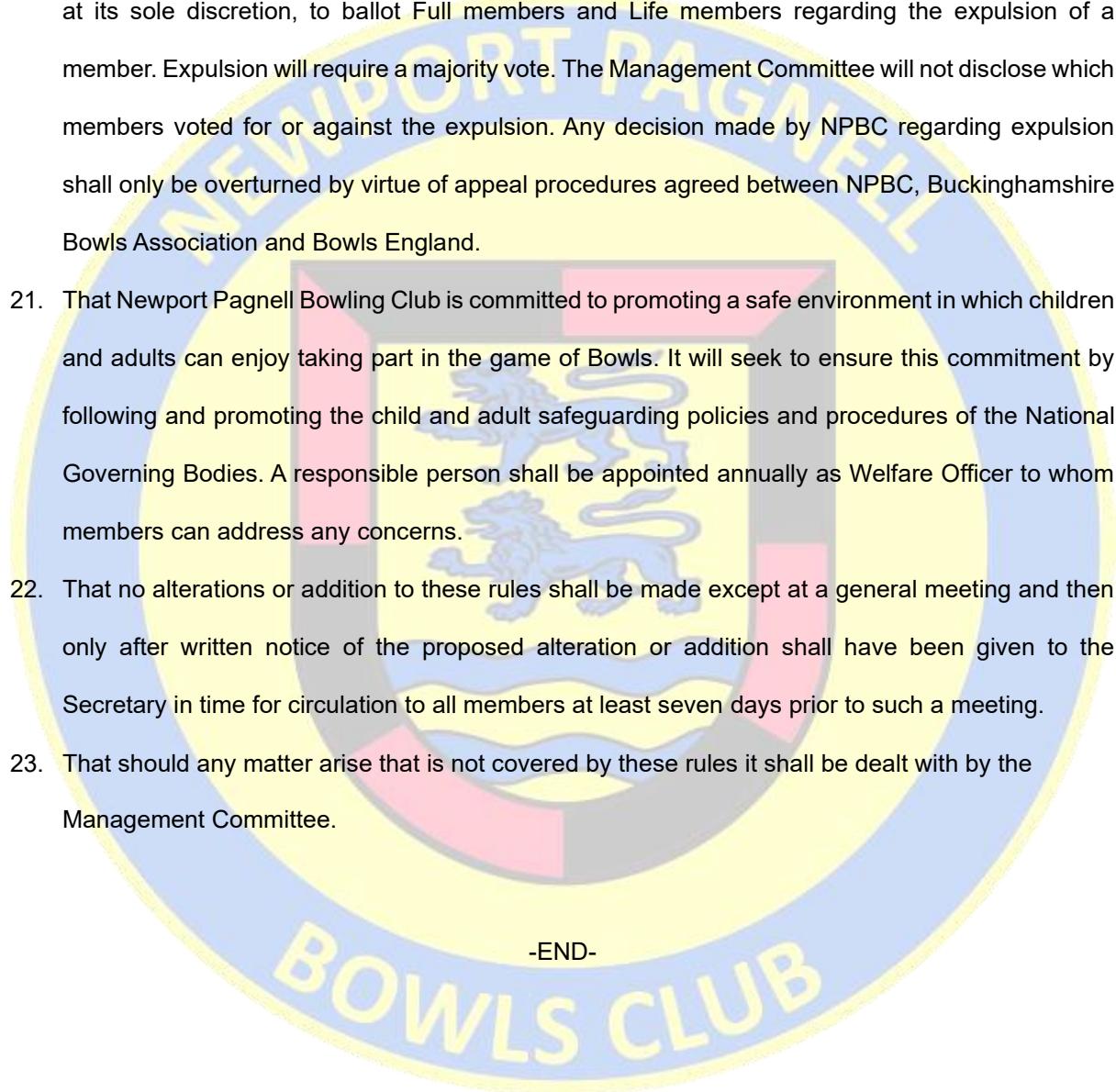
Intoxicating liquor shall be supplied to members by or on behalf of the Club only. No person shall receive at expense of the Club any commission, percentage or similar payment on purchase of intoxicating liquor.

No person shall directly or indirectly receive financial benefit from the sale of intoxicating liquor except to the Club's benefit. The purchase and sale by the Club of intoxicating liquor shall be managed by the Management Committee who shall be responsible for the purchase, recording sale and accounting of all stock and goods. Intoxicating liquor shall not be purchased by or on behalf of any person under 18 years of age. No intoxicating liquor shall be supplied to any person for consumption off the premises. All proceeds received by or on behalf of the Club shall be reinvested for the benefit of the Club.

17. That any person wishing to become a member, or a previous member/Life member wishing to reactivate a lapsed membership, shall submit their application to the Management Committee.

Membership numbers can be limited, on a non-discriminatory basis, where it would, or is likely to, contravene any insurance clause. The Management Committee can also refuse membership if it believes that the applicant might disrupt the harmony of the Club. If it is believed that an applicant has caused disruption at another club, the Management Committee should seek written evidence to that effect. If the Management Committee cannot reach a decision, it reserves the right, exercised at its sole discretion, to ballot Full members and Life members regarding acceptance of an application. Acceptance of an application will require a majority vote. The Management Committee will not disclose which members voted for or against the application.

18. That the Club shall consist of at least 25 Full members and no more than 120 Full members. A list of such members shall be kept at the Club at all times.
19. That the Management Committee shall hold in trust the land and the buildings erected thereon for the Newport Pagnell Bowling Club.



20. That in serious instances requiring immediate action, the Management Committee shall have the power to expel any member if, in their reasonable opinion, such membership has contravened, or would or is likely to contravene, any applicable law or has brought, or would or is likely to bring, the Club and/or the sport into disrepute. The decision to expel shall be made by the Management Committee. If the Management Committee cannot reach a decision, it reserves the right, exercised at its sole discretion, to ballot Full members and Life members regarding the expulsion of a member. Expulsion will require a majority vote. The Management Committee will not disclose which members voted for or against the expulsion. Any decision made by NPBC regarding expulsion shall only be overturned by virtue of appeal procedures agreed between NPBC, Buckinghamshire Bowls Association and Bowls England.
21. That Newport Pagnell Bowling Club is committed to promoting a safe environment in which children and adults can enjoy taking part in the game of Bowls. It will seek to ensure this commitment by following and promoting the child and adult safeguarding policies and procedures of the National Governing Bodies. A responsible person shall be appointed annually as Welfare Officer to whom members can address any concerns.
22. That no alterations or addition to these rules shall be made except at a general meeting and then only after written notice of the proposed alteration or addition shall have been given to the Secretary in time for circulation to all members at least seven days prior to such a meeting.
23. That should any matter arise that is not covered by these rules it shall be dealt with by the Management Committee.

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